

Clinton Township Board of Trustees – Regular Meeting
October 29, 2018 – 7:00 p.m.

All Board members answered roll call – Trustee Dennis Moyer, Trustee James Distel, Trustee Dennis Baugher, and Fiscal Officer Jennifer Bates.

Guests: Fred Bishop, Eric Bishop, Frank Laney, Diana Warnement, Phyllis Watts, and Steve Welter.

The minutes of the meeting held October 15, 2018 were read and approved.

Correspondence: Seneca County Engineer's office – driveway permit, Seneca County Board of Elections – General Election info, OTARMA – board of directors nomination, Email regarding striping of TR 73

Fiscal Officer Bates obtained pricing for digitizing and microfilming of records through the Ohio History Connection. Trustee Distel spoke to the County Commissioner's office who is also looking for these services. They currently use Quinton Allen and gave him their contact information. Regional Planning had a grant to hire someone who did document scanning, but they do not think that grant is available anymore. Jennifer Porter will get the information to Trustee Distel so we can look into it. She also said that when they submitted their records policy to Ohio History Connection, there were some records that the State wanted.

Fire Chief Fred Bishop recommended to the Board that they send letters to Tom Boyd, Eric Runion, and Dan Raufer thanking them for their years of service. Tom Boyd was on the department for 20 years.

Resident Diana Warnement asked if we could put information about issued building permits online or make the books available for the public. Trustee Moyer says we can ask the prosecutor's office if there is a certain way we need to do it.

Trustee Baugher says they dug up about 20 feet of the tile on TR 132 and it was open. They also fixed the tile on TR 155.

Trustee Distel reports that he found the previous zoning inspector applicants. He also reports that he went to a Homeland Security meeting on October 16th. They are going to put together a communications committee to do preventative maintenance planning on towers and equipment for the county. Mike Gruss, who currently maintains the towers, will be retiring in a few years and it will be hard to replace the knowledge that he has.

Regarding the striping of TR 73, Trustee Distel wonders if there are any contractors currently working in the area. Trustee Moyer will check with the county and see if they are doing anymore striping this year.

Trustee Moyer asks Fiscal Officer Bates if the final grant paperwork was submitted for the OSS Solid Waste District grant. Fiscal Officer Bates said it was submitted and we received the reimbursement check. Trustee Moyer says we will be able to apply for the next round of grant funding.

Trustee Moyer says he received an email from someone looking for information about our bed tax. Fiscal Officer Bates says it was from Christopher Snyder with Avalara asking if our lodging tax applies to AirBNB, VRBO, and other short-term rentals. Trustee Distel says he believes our tax only applies if there is a certain number of units because there is a bed and breakfast on River Road that is not subject to the tax. He will look it up and see what it says.

Trustee Moyer says he was reading an article suggesting that we need to update our personnel policies to include marijuana usage because of the new laws. Trustee Baugher asks about the results of the drug screenings. Trustee Moyer says they all came back negative.

Trustee Distel says the township website is back up and thanked Zoning Inspector Laney for his work on it. Zoning Inspector Laney says he needs some additional information for the fire department’s page. The files from the old website were all corrupt and he was not able to get any of the information off them.

Zoning Inspector Frank Laney reports that he issued one permit. He asks if the Board received a letter from the Health Department regarding Eric & Cathy Gottfried. The letter states that in March and April of 2015, before they bought the property on CR 36, the septic system was failed and ordered to be replaced. They were told that they need to stop using it. The Gottfried’s have found a place for their son to move into and are going to winterize the camper. The Health Department is going to work with them in the spring on getting a grant to repair or replace the septic system. Until then, the Health Department is going to assist them in installing an aeration system because at some point, the Gottfried’s converted part of the pole building to include living quarters that is currently using the old septic system. Zoning Inspector Laney says that the township does not have a precedence for a conversion from storage to a residence. He is not sure if we need to get the Zoning Board of Appeals together, and if so, he is not sure what the variance would be. Perhaps they just need to apply for a new permit similar to if they were building a new structure.

Bills were presented to be paid:

10309	Fred Bishop	wages- correction from 10/15/18	\$17.74
10310	John Kirain	wages	\$191.82
10311	James Lang	wages	\$1302.06
10312	Fred Bishop	mileage for training	\$74.12
10313	AEP Ohio	road lights	\$439.24
10314	AT&T	township house phone	\$87.47
10315	Colonial Life	accident & disability insurance policies	\$147.72
10316	Delta Dental Plan of Ohio	road worker dental premiums	\$88.09
10317	Double K Sanitation LLC	monthly trash service	\$27.50
10318	Cardmember Services	postage	\$200.00
10319	Advance Auto Parts	parts	\$75.98
10320	Fastenal Company	parts	\$31.07
10321	John’s Welding & Towing	oil filters	\$97.07
10322	Bucky’s Machine Shop	aluminum sign posts	\$179.40
10323	Ohio CAT	pump tests	\$500.00
10324	Carquest Auto Parts Store	parts	\$47.56

There being no other business to come before the Board at this time, Trustee Distel made a motion to adjourn the meeting at 7:49 p.m., seconded by Trustee Baugher. Mr. Moyer – yes, Mr. Distel – yes, Mr. Baugher – yes.

Dennis Moyer, Ch., Trustee

James Distel, Trustee

Dennis Baugher, Trustee

Jennifer Bates, Fiscal Officer