

Clinton Township Board of Trustees – Regular Meeting  
March 2, 2020 – 7:00 p.m.

All Board members answered roll call – Trustee Dennis Baugher, Trustee Dennis Moyer, Trustee James Distel, and Fiscal Officer Jennifer Bates.

Guests: Rich Bishop, Steve Welter, and Dennis Kingseed.

The minutes of the regular meeting held February 17, 2020 were read and approved.

Correspondence: Seneca County Prosecutor – memo regarding staff changes, Seneca County Engineer – annual meeting information, Seneca County Auditor – info regarding application for valuation reduction, Seneca County General Health District – District Advisory Council meeting info

Resident Rich Bishop told the Board that Len Kirian says he never received his or the township's checks for the Bishop tile project. Fiscal Officer Bates says the check was issued in October but has not cleared yet. She re-issued a new check, but because the original check was dated last year, it required a fund balance adjustment, which will be scrutinized during the next audit.

Zoning Inspector Steve Welter reports that he met with Tom Gibson, who applied for another conditional use permit for Tilly's and that the meeting for this will be on March 16<sup>th</sup> at 7:30pm. He also reports that he issued a permit for an addition to a house on CR 50 and took a call from Richland County regarding a permit that was issued to the Seneca County Commission on Aging for a utility shed to store a mower. The shed was built on a property that is zoned residential but Richland County says the property should be zoned commercial. Zoning Inspector Welter is still looking into this.

Zoning Inspector Welter also reports that he spoke to Kristy Buskirk who applied for a driveway permit with the county and would like to put up a self-serve farm stand at CR 38 and SR 101. The property is zoned agricultural, so a permit should not be needed. He also received a phone call from Caroline Minges asking if there were any restrictions put on the permit issued to Dennis Zoeller for a utility building on Meadowbrook Place and says we need to look at how others in the county are insuring that people are in compliance with Ohio law in discharging of runoff water. The Board says they do not think it will change the water problems there very much. When Zoning Inspector Welter checked with the city's zoning inspector, he said he is not aware of any restrictions for utility sheds on residential properties and that is what the setbacks are for. Trustee Distel says we may want to talk to Zoeller because he is not sure if Zoeller is done grading or whether the downspouts will stay where they currently are.

Zoning Inspector Welter also went to Winterberry Farms with assistant prosecutor Ellie Anderson. They toured the facility and Sabrina Schnepat mentioned that she is looking into putting in a second drive out to CR 38. Zoning Inspector Welter and Ellie Anderson need to look into how we declare this an agri-tourism designation. She does still need to comply with fire code. Trustee Moyer asks if there is anything she needs to comply with on parking. Zoning Inspector Welter says he will have to check into that. He also says we should have something in the zoning book about agri-tourism.

Regarding land that the city is annexing on Shawhan Ave., the city engineer called Trustee Distel and said they are going to widen Shawhan Ave. from the corporate line to Tyber Rd. to 26 ft. Trustee Distel also says he will attend the COG annual meeting and the Health Department meeting this month.

Trustee Moyer says the township website needs updated with meeting minutes. He also says the commissioner's office says the city says they did notify us about the annexation of land on Shawhan Ave., but no one on the Board received any notification. It was an expedited annexation and the city is already planning to re-zone it this month.

Trustee Baugher asks what we are going to about the issue on Lelar with Dennis Zoeller’s building. Trustee Distel says he can talk to him.

Trustee Distel ask Fiscal Officer Bates if she received the forms she needed from Dean Miller for the grant. She has not received anything and will get copies of the forms to Trustee Distel so he can take them to Miller to sign.

Trustee Baugher reports that they did away with the grant they were working on for the fire department, but Tiffin Fire Chief Kevin Velateen is working on a different grant that will be awarded in September.

Bills were presented to be paid:

11056	Jennifer Bates	wages	\$965.86
11057	Dennis Baugher	wages	\$837.01
11058	James Distel	wages	\$1.94
11059	Timothy Frisch	wages	\$397.47
11060	James Lang	wages	\$1353.28
11061	Dennis Moyer	wages	\$808.18
11062	AT&T	township house phone	\$93.00
11063	Colonial Life	accident & disability insurance policies	\$147.72
11064	Delta Dental Plan of Ohio	road worker dental premiums	\$84.57
11065	John’s Welding & Towing	service on Truck #32	\$429.02
11066	Reineke Family Dealership	part	\$125.00
11067	Sealed & Striped of Tiffin, LLC	striping at Deer Ridge entrance	\$550.00
11068	Stephen Welter	mileage, parking, lunch at OTA conference	\$128.63
11069	Jennifer Bates	mileage, parking, lunch at OTA conference	\$123.63
11070	AEP Ohio	road lights, township house	\$711.59
11071	North Central Electric Co-op	road lights	\$15.76
11072	Fastenal Company	fasteners	\$127.78
11073	Theis Septic Cleaning	septic tank cleaning at township house	\$245.00
11074	Advertiser Tribune	zoning ad	\$88.00
11075	Len Kirian Ditching Inc.	replacement check for Bishop Tile project	\$738.56

There being no other business to come before the Board at this time, Trustee Distel made a motion to adjourn the meeting at 7:51 p.m., seconded by Trustee Moyer. Mr. Moyer – yes, Mr. Distel – yes, Mr. Baugher – yes.

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Dennis Baugher, Ch., Trustee

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Dennis Moyer, Trustee

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James Distel, Trustee

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Jennifer Bates, Fiscal Officer